



Board of Certified Reporters

Arizona State Courts Building
1501 West Washington Street
Phoenix, Arizona 85007

December 13, 2016
Time: 1:00 P.M.
Hearing Room 109

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Michael Parrish
Honorable Peter Swann

Telephonically Present:

G. Allen Sonntag
Terri Faust
Patricia Seguin
Melissa Gonsalves

Absent:

Honorable Douglas Gerlach

OTHER ATTENDEES:

AOC Staff:

Mark Wilson
Michelle Martinez
Debbie MacDougall
Hal White
Wil Castro
Bill MacIntyre
Pasquale Fontana
Arnita Oliver

Guests:

Dan Griffin
Danielle Griffin
Toni Gehm

CALL TO ORDER

Called to Order By: Melissa Gonsalves, Vice Chair

Time: 1:03 P.M.

1) REVIEW AND APPROVAL OF MEETING MINUTES

Individuals Addressing the Board: Melissa Gonsalves

1-A: Review and approval of the regular session minutes for the meeting of October 11, 2016.

Discussion: None

Motion: Consideration of and motion to approve the regular session minutes for the meeting of October 11, 2016.

Moved by: Patricia Seguin

Seconded by: Terri Faust

Results: Pass

Individuals Addressing the Board: Melissa Gonsalves

1-B: Review and approval of the executive session minutes for the meeting of October 11, 2016.

Discussion: None.

Motion: Consideration of and motion to approve the executive session minutes for the meeting of August 9, 2016.

Moved by: Patricia Seguin

Seconded by: Terri Faust

Results: Pass

Individuals Addressing the Board: Melissa Gonsalves

2) PENDING COMPLAINTS

2-A: *Review, discussion and possible action regarding complaint number 16-C003, involving registered court reporting firm, Litigation Services.*

Note: Deferred until the next meeting.

Individuals Addressing the Board: Pasquale Fontana

2-B: *Review, discussion and possible action regarding complaint number 16-C004, involving certificate holder, Karen Dawson.*

Discussion: It is recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding Karen Dawson has committed the alleged act(s) of misconduct as detailed in the Investigation Summary and Allegation Analysis Report in complaint number 16-C004.

It is further recommended the Board revoke Karen Dawson's certification.

Motion: Consideration of and motion to accept staff's recommendation.

Moved by: Michael Parrish

Seconded by: G. Allen Sonntag

Results: Pass

Recused: Judge Peter Swann

Individuals Addressing the Board: Debbie MacDougall

2-C: *Update regarding the status of pending complaints.*

Discussion: As of December 6, 2016, there are currently six open complaints, two of which were presented on this agenda.

3) RENEWAL CERTIFICATION APPLICATIONS

Individuals Addressing the Board: Hal White and Wil Castro

3-A: Review, discussion and possible action regarding pending initial certification applications for the following applicants:

1. Annie Bryan
2. Kristin DeCasas
3. Danielle C. Griffin

Discussion: Staff recommends Annie Bryan's renewal of certification be granted.

Motion: Consideration of and motion to accept staff's recommendation.

Moved by: Judge Peter Swann

Seconded by: Michael Parrish

Results: Pass

Discussion: Staff recommends Kristin DeCasas's renewal of certification be granted.

Motion: Consideration of and motion to accept staff's recommendation.

Moved by: Michael Parrish

Seconded by: G. Allen Sonntag

Results: Pass

Discussion: Staff recommends Danielle C. Griffin's renewal of certification be granted.

Motion: Consideration of and motion to accept staff's recommendation.

Moved by: Judge Peter Swann

Seconded by: Terri Faust

Results: Pass

4) RENEWAL CERTIFICATION APPLICATIONS:

Individuals Addressing the Board: Wil Castro

4-A: Review, discussion and possible action regarding pending application for renewal of certification for the following certificate holders:

1. Howard Dropkin
2. David Lee
3. Cynthia McDevitt
4. Christopher White

Discussion: Staff recommended to grant renewal of certified reporter certification to the following:

1. Howard Dropkin
4. Christopher White

Motion: Consideration of and motion to accept staff's recommendation.

Moved by: Michael Parrish

Seconded by: Terri Faust

Results: Pass

Discussion: Staff recommends David Lee be granted renewal of certification.

Motion: Consideration of and motion to accept staff's recommendation.

Moved by: Terri Faust

Seconded by: Michael Parrish

Results: Pass

Recused: Melissa Gonzales

Discussion: Staff recommends Cynthia McDevitt be granted renewal of certified reporter certification.

Motion: Consideration of and motion to accept staff's recommendation.

Moved by: Judge Peter Swann

Seconded by: Michael Parrish

Results: Pass

Individuals Addressing the Board: Hal White

4-B: *Review, discussion and possible action regarding the application for renewal of certification for Inactive Status for Marilou Kohut.*

Discussion: Staff recommends approval of Marilou Kohut's certified reporter inactive status certification with non-disclosure language.

Motion: Consideration of and motion to accept staff's recommendation.

Moved by: Patricia Sequin

Seconded by: Michael Parrish

Results: Pass

5) ADMINISTRATIVE ISSUES.....Division Staff

5-A: *Review, discussion, and possible action regarding the establishment of the 2017 Board meeting schedule.*

Discussion: The Board agrees to move the 2017 meeting schedule. The meetings will now be held on the second Thursday of the appropriate month at 10:00 A.M., with the exception of the February meeting which will fall on February 2, 2017.

CALL TO PUBLIC

Individuals Addressing the Board: Toni Gehm

ADJOURNMENT

Motion: Move to adjourn.

Moved by: Judge Peter Swann

Time: 1:42 P.M.